

Grid by Track

Track	Business/Finance	HR/Payroll	AR/CR	Purchasing/Equipment	Professional Development	Drop in
Monday, April 16th						
10:00am-11:30am	Meet with Executive Committee (Barbee)					
11:00am-5:00pm	Conference check-in Be sure to register!					
1:00pm-1:30pm	Welcome and Opening Session (Barbee)					
1:45pm-2:35pm	Unlawful Workforce Harrassment (Ford)	Unlawful Workplace Harassment (Ford)	Best Practices (Morris)	Hand Held Equipment Bar Code Scanner (Kepley)	Spreadsheets Made Easier- Excel Tips and Tricks (Cole & Alman)	Cashflow Drop-In (Dunn)
2:35pm-3:10pm	Break Visit with vendors and enjoy a snack in Heritage Hall!					
3:10pm-4:00pm	Audit: A peek behind the curtain (Hisler)	State Health Plan Update (Jones)	Town Hall Meeting (Martin)	Capital - Registering Contractors in eVP (Hahnel)	ERP Open Forum/Q&A (Miller & Gaither)	(none)
4:10pm-5:00pm	Connect NC Bond Basics and Cash Flow (Dunn & Cooney)	TimeClock Plus - Easing Your Time Tracking Burdens (Smith)	Town Hall Meeting (Cont.) (Martin)	NC e-Procurement Updates (Singer)	(none)	(none)
5:30pm-7:00pm	Vendor reception Stop by the vendor social to unwind with our conference vendors, colleagues, and friends. We'll see you in Heritage Hall!					
Tuesday, April 17th						
7:30am-8:30am	Breakfast Please join us for breakfast in Ballroom A!					
8:00am-9:30am	Welcome, General Session, Business Meeting (Barbee)					
8:00am-12:00pm	Conference check-in Be sure to register!					
9:30am-10:00am	Break Visit with vendors and enjoy a snack in Heritage Hall!					
10:00am-10:50am	CCP - It's Impact on Enrollment, FTE, and Resources (Beddard & Schneider)	Clean Up of Personnel Data - Part 1 (Stutts)	DOR (Matthews)	Update - IT (Bowers)	Powerful Presentation Skills (Gaddis)	(none)

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11:00am-11:50am	CAFR Package and GASBS 75 Update (Sisson, Darden, Brown)	Clean Up of Personnel Data - Part 2 (Stutts)	Spring Cleaning Time - AR/CR Maintenance (Gaither)	Getting the Credit you Deserve: Reporting on Historically Underutilized Business Spending (Guenther)	Change Your Attitude-Change Your Life! (Gaddis)	(none)
11:50am-2:00pm	Lunch on your own Stop by the food truck behind the convention center or enjoy lunch at one of New Bern's many local restaurants! For dining options, visit https://www.visitnewbern.com .					
2:00pm-2:50pm	Spring Cleaning Time - GL Maintenance (Thomas & Gaither)	ERP - Envision, Realize, Prepare (Miller, Vanhoy, Bosch)	Using ARBV (AR Billing Verification) to Research Billing Registration (Martin)	P&C Updates (McGlowen)	Powerful Presentation Skills (REPEATED) (Gaddis)	(none)
2:50pm-3:30pm	Break Visit with vendors and enjoy a snack in Heritage Hall!					
3:30pm-4:50pm	Guidelines and Procedures for Bond Compliance (Cooney)	Reasonable Accommodations (Nicholson)	Boot Camp: Student Sponsorships (Stevenson)	NC Bids (McGlowen)	The Power of Positive Communication: The Art and Science of Managing Communication in the Workplace (Gaddis)	(none)
6:00pm-7:00pm	Social Come unwind with old and new friends in Heritage Hall!					
7:00pm-11:00pm	Banquet Come ready to have fun at our I Love the 80's party! Dinner will be served followed by music by Love Tribe in Ballroom A. Prizes will be awarded for best dressed!					
Wednesday, April 18th						
7:30am-8:30am	Breakfast Please join us for breakfast in Ballroom A!					
7:45am-8:50am	Giveaways and Closing Session (Barbee)					
9:05am-9:55am	Cash Reporting Model (Hohnsbehn)	Service Animals on Campus (Natoli)	Bankruptcy (Sullivan)	P-Cards (Quinn)	Get the Data You Need- Using Colleague, Informer, and Excel (Cole & Alman)	Interscope Drop-In (Dunn)
9:55am-10:20am	Check out and break Check out time is 12:00pm at the Doubletree. This would be a great time to avoid the crowd and get it done!					
10:20am-11:10am	Business/Finance Roundtable (Riffe)	Employment Contracts (Sullivan)	Debt Write-offs (Sasser)	Bank of America - Works (Quinn)	(none)	Interscope Drop-in (Dunn)

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11:20am-12:10pm	Monthly Reports from the System Office and College Perspective (Smith & Batten)	HR/Payroll Roundtable (Phillips)	AR/CR Mnemonics (Friant)	Purchasing and Equipment Roundtable (Quinn)	(none)	Cashflow Drop-In (Dunn)

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